



THE **JUNE S. STILLMAN MEMORIAL SCHOLARSHIP** FOR UCF LIBRARIES STUDENT ASSISTANTS AND USPS STAFF **2011-2012**

The June S. Stillman Memorial Scholarship for UCF Libraries Student Assistants and USPS Employees was established at the University of Central Florida by friends and family of Ms. Stillman after her untimely death in 1998. It is not necessarily based on financial need. This \$2,000 scholarship is awarded entirely in the fall semester to a UCF Libraries student assistant or USPS staff member. This scholarship is awarded strictly on the basis of the criteria noted below.

APPLICANTS MUST: (Checklist)

- 1. have an overall **GPA** (for all college credits) as of May 2, 2011 **of 2.5** or higher.
- 2. be either a:
 - a. full-time undergraduate student taking 12 or more hours,
 - b. full-time graduate student taking 9 or more hours or
 - c. USPS staff member taking 3 or more hours.
- 3. have worked in the UCF Libraries either:
 - a. as a student assistant for **three (3) full semesters** (not necessarily consecutive) within the last two years as of May 2, 2011. Spring 2011 semester may count as the third semester **or**
 - b. as a regular full-time USPS employee for a minimum of **twelve (12) months** within the last five years as if May 2, 2011.
- 4. use the scholarship to pursue educational goals at UCF
- 5. be (and remain) a registered **full-time** UCF student (*undergraduate: 12 or more hours; graduate: 9 or more hours; USPS: 3 or more hours*) for the entire fall 2011 semester (time of receipt of award).
- 6. complete back of this form.
- 7. attach the following to this form:
 - a. current **transcript** (an official class audit report is acceptable, but will be verified if awarded the scholarship).
 - b. three (3) signed and dated **letters of recommendation** including addresses and phone numbers of references. Letters should be addressed to "Selection Committee." Letters must be from people (other than family members or members of the scholarship selection committee) who have known the candidate for at least one year and:
 - one letter must be from library supervisor or supervisor's designee
 - one letter must be from a current or former teacher
 - one letter must be from an additional reference
 - c. a 500-word **essay** discussing professional and educational goals
 - d. a **resume** or personal statement including the following:

AWARDS/COMMUNITY SERVICE – describe personal accomplishments in community organizations, church or service groups, etc. Include military service if applicable. List dates, positions held, and any awards or scholarships received. Include any relevant information that might influence the scholarship selection committee's decision.

WORK HISTORY – describe current or former job in the UCF Libraries (position, responsibilities, accomplishments). Describe one valuable contribution that applicant has made at the UCF Libraries. Describe any previous job(s) or volunteer positions the same way.

EDUCATION – list training, degrees, or certificates earned after high school including names of schools and dates.

RETURN THIS FORM WITH ALL ATTACHMENTS TO:

Attn: June S. Stillman Memorial Scholarship
Library Administration Office
Fifth Floor, Room 512
University of Central Florida Libraries
Orlando, FL 32816-2666

Deadline: Application and all required paperwork must be received in the Library Administration Office by 5:00 p.m., **Monday, April 4, 2011**

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FOR UCF LIBRARIES STUDENT ASSISTANTS AND USPS STAFF
2011-2012

Application Form

<input type="checkbox"/> Ms.		
<input type="checkbox"/> Mrs.		
<input type="checkbox"/> Mr.		
	Name	PID
Address:		
	(Street/Apt. or Post Office Box)	
	City	State
		Zip
Telephone:		
E-mail:		

Student Status:	<input type="checkbox"/> Undergraduate	Class Level	<input type="text"/>
	<input type="checkbox"/> Graduate	UCF Major	<input type="text"/>
Check One:	UCF Libraries Student Assistant <input type="checkbox"/>	UCF Libraries USPS employee	<input type="checkbox"/>
Date of Hire or inclusive dates employed	<input type="text"/>		
Total completed months of Libraries employment as of May 3, 2010	<input type="text"/>		

NOTE: Before submitting this application, applicants are strongly advised to ascertain what effect, if any, receipt of this award will have on his or her current or future financial assistance awards, including Federal Work Study.

I understand that completion of this application authorizes the Student Financial Assistance Office to release information to the scholarship selection committee.

Student Signature

Date