

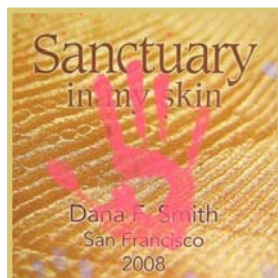
The mission of Special Collections, a department within the University Libraries created in August 2001, is to provide services pivotal to the library and university community in support of research, teaching and service. We collect material that has a central function to the curriculum and that cannot be replaced and primary source materials that support long-term research goals.

Highlights of the Year in Retrospect

Adding to the collections has continued to be a focus for the year. However, with the department's Head position being vacant until March 2008, there were fewer new acquisitions or gifts added than in the previous years. Special Collections & University Archives' materials budget was also reduced during the year due to budget cuts. However, since March 2008, the new department head has made a concentrated effort to acquire material in concert with UCF Libraries' mission: to support teaching, research, and scholarship. During this brief period, the purchases resulted in over 100 items (monographs, maps, photographs & ephemera) added to the five distinct areas of collection development, as per the department's Collection Development Policy: University Archives, Floridiana, Travel & Tourism, Book Arts, and Caribbean & West Indies.

Book Arts

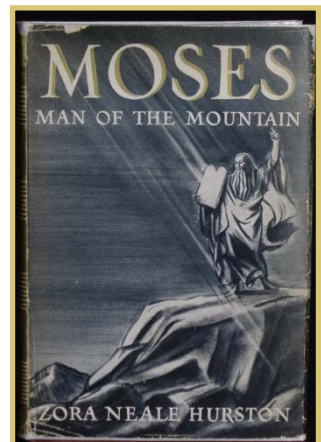
The Book Arts Collection has been enriched this fiscal year by beautiful artists' books. These books include: *Scream at a Librarian* by Booklyn Press; *Combat Paper* by Iraq Veterans Against the War and People's Republic of Paper; and an exceptional Dana Smith book, *Sanctuary in My Skin*. Other additions include a limited 200-copy Barbarian Press publication entitled *Rufinus* which was signed by the author Robin Skelton; *In the Beginning, in the Beginning, in the Beginning* by Rampant Lions Press; additions from Scripps College Press including *Choix de Vivre*; and Grenfell Press's first book, *The Grenfell Press Typefaces &c.* UCF's copy is a limited first edition inscribed by Grenfell Press founder Leslie Miller to William Targ, a successful book editor who was well respected in the field of commercial publishing. Targ is best known for publishing Mario Puzo's novel, *The Godfather*, while editor-in-chief of G. P. Putnam's Sons.



Dana Smith's *Sanctuary in my Skin* is a homemade book that combines digital photo-collage using original photographs, hand painting, and poetry. It is the story of being human in an emotional landscape of color and light. The book, hand-bound and painted (with acrylic gouache paints), is issued in an edition of 12 signed by the artist, and each digitally printed on Innova Soft Textured Duo paper with archival inks. UCF Libraries' copy is no. 3.

Floridiana

For Floridiana, a first edition of Zora Neal Hurston's *Moses: Man of the Mountain* was added. UCF's copy is in excellent condition and still retains its original book jacket. In the book, Hurston studies the story of Moses from the African American folklore standpoint which later led many to refer to her version of Moses as the great "Voodoo Man" of the Bible. This fine title is also significant because of the book's former ownership; it bears the signature of Eslanda Goode Robeson, who was an anthropologist, author, reviewer, and the wife of actor, singer, activist Paul Robeson. Paul Robeson spoke out against racist conditions experienced by Asian and Black Americans and condemned segregation in both the North and the South. In particular, Robeson spoke out against lynching and, in 1946, he founded the American Crusade Against Lynching.



A first edition copy of Zora Neale Hurston's eighth book, *Moses, Man of the Mountain* was acquired in March, 2008. In this well-known work, Hurston tells the story of Moses while incorporating elements of African tradition.

The department head started conversations and negotiations with Carol Mundy about acquiring her vast paper-based collection of African Americana, which includes primary sources about the Civil Rights Movement, and history and culture of African Americans. The collection is comprehensive in scope but also includes a significant portion of local importance, e.g., central Florida, specifically Apopka and Eatonville.

A very nice Joy Postle painting entitled *Two Painted Buntings* from a series called *Glamour Birds* was purchased from a private collector. Prior to purchasing the painting, the department head consulted with Denise Hall, a donor to the Joy Postle collection. Hall is an expert in Joy Postle's art and was a close friend of Postle during her later years.

Other new Florida purchases included a variety of ephemera, books, road maps, photographs and postcards depicting the central Florida region with an emphasis on local areas and Orlando.

Bryant West Indies

Rare materials were added including one very scarce 18th century map, *An Accurate Map of the West Indies* [1740], and two extremely scarce early 19th century maps (1804 & 1821.) The new focus for the Bryant Collection is to collect early works with an emphasis on monographs and maps. In the past, maps were placed in the Bryant Collection and searched via an EAD finding aid but never cataloged. The new policy is to have individual bibliographic records created for them and hopefully digitized in the near future with integrated metadata so that they can be accessed both via the online catalog and the Internet. The aim is to augment this important collection with rare, scarce, and possibly unique material which will also be contributed to the dLOC project (The Digital Library of Caribbean.) A nice copy of Derek Walcott's, *The Caribbean Poetry of Derek Walcott & the Art of Romare Bearden* was an additional acquisition for the West Indies Collection.

Michael A. Spencer Collection

The department head has started to appraise the Michael Spencer Collection of 1,021 monographs and 163 journal titles. The goal is to finalize the selection of titles to be cataloged and added to the permanent collection. Jack Webb has already cataloged over 35 titles, including *Bromeliaceae Andreanae : an Accounting of his Explorations & Collections in Colombia, Ecuador, & Venezuela*, Édouard François André, 1983, signed by the editor, the author of the Foreword, the author of the Introduction and by the former owner Lyman Smith, the botanist emeritus of the Smithsonian. In addition, this copy has two original photographs of the editor presenting Lyman Smith this copy and an inlaid photocopy of an article from *The Torch*, November, 1983.

Jack Kerouac

Recently an attempt has been made to selectively acquire Jack Kerouac's material, both print and manuscripts. This year's purchases included a number of additional titles, e.g., the 1st edition and 1st printing of *Satori in Paris*, published in 1966, which is in excellent condition and still retains its original book jacket. Kerouac wrote this work upon his return from Paris, while residing in Orlando.

Tourism

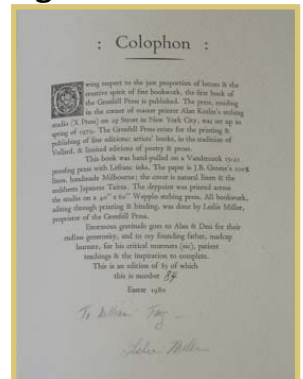
The George and Anne Millay Papers was an important addition to UCF Special Collections. George Millay, founder of Wet & Wild, gave his papers chronicling the development of Wet & Wild in Orlando, as a gift to UCF in the hopes that they would support growing research into the fields of tourism and attraction management.

A small Wet & Wild collection was acquired from Universal Studios, which contains materials relevant to the opening of the world's first water park, including newspaper articles, advertisements, brochures, photographs, and a letter dated June 3, 1975 – before the park opening – to George D. Millay from W. Kelly Smith referring to an article in the *Orlando Sentinel*, which should have been kept confidential at the time, announcing the plans for construction of Wet & Wild.

There were numerous other items added to the Floridiana collection that also fall within this category, e.g., road maps with tourist attraction spots and more.

Transfers from Circulating Collection

A big effort has been made in identifying titles from the circulating collection that warrant transfer to Special Collections. Consequently, some fairly scarce titles have been transferred to the department.



Staffing Changes

Grenfell Press: typefaces &c, is the first book from the well-known press that publishes artists books and limited prints. What makes UCF's copy especially unique can be found on the colophon page: a signature by the founder of Grenfell Press, Leslie Miller, to William Targ, former editor-in-chief of G.P. Putnam Sons.

Laila Miletic-Vejzovic started on March 3, 2008 as the new department head for Special Collections & University Archives.

Departmental Goals: 2007-2008

- **Build quality, in-depth collections in the history of Florida and the central Florida region; tourism and attraction development in the United States and the Caribbean; rare material in the Caribbean; and artists' books in Book Arts.**
 - Acquired George Millay Papers from George Millay family which document attractions management.
 - Started the appraisal of the Michael A. Spencer collection.
- **Collect, preserve, and provide access to the University Records by working with university offices and organizations.**
 - Continued to acquire University Records, in terms of publications, photographs, etc.
 - Acquired a large collection of digital born photographs from UCF News & Information department.
 - Started planning for creating a digital database for UCF photographs acquired from UCF News& Information.
 - Maintained excellent relationship with Cataloging Services to ensure regular workflow for cataloging University Archives.
- **Curate the art collections including those acquired as pieces to support the academic program and those acquired through donation to be used in the building. Implement the completed conservation survey to triage treatment.** *Referred plan to deaccession library building art to Director of Libraries.*
- **Advocate a department budget of at least 1% of state materials budget.** *Due to budget cuts the funding request was not close to the 1%.*
- **Enhance public service through outreach with a focus on the reading room.**
 - Taught 13 classes and 194 students.
 - Introduced more informational brochures including information on Illuminated Manuscripts and University Archives.
 - Created displays in the Reading Room/Special Collections exhibit area focusing on collections and/or items held within the department with a specific attention on art and book arts.
- **Provide access to manuscript and public/organizational records collections through the continued implementation of EAD as the end result of the thoughtful processing of collections.**
 - *Significant series have been processed and their corresponding finding-aids (EAD) have been made available on the Internet*
 - *Over 100 EAD finding aids were made available on the internet.*

- **Continue enhancements to virtual exhibit based on the Caribbean materials held in the Bryant Collection.** The Bryant West Indies Collection virtual exhibit and EAD finding aids in the Bryant Collection are the current year's contribution to greater access to the materials.
- **Design a project to microfilm/digitize the UCF Future and work with all Special Collections/ University Archives in State University Libraries to make it happen.** *Retro fitted the oversize shelves to better house collections.*
- **Partner with university units and organizations external to the university to further the Libraries' and the university's goals.** *Supervised UCF History Department and USF Library School internships.*
- **Advocate personnel for the department to integrate those activities that are now funded by the OPS budget.** *Ongoing*
- **Develop list of projects for outside funding, targeting both individuals and foundations. Complete sponsored projects.** Laila Miletic-Vejzovic explored outside funding sources to enhance access to collections and to address preservation needs in general, and particularly of material at high risk. Accordingly, Miletic-Vejzovic identified a funding agency, wrote a grant proposal, and submitted the application for a National Endowment of Humanities (NEH) Preservation Assistance Grant.
- **Upgrade access to the print collections including preliminary records for all backlog print items and the cataloging of theses and dissertations.**
 - *Met with Cataloging Services to develop policies and procedures for creating bibliographic records*



Charte von West Indien, Weimar, Geograph. Instituts., 1804.
 Purchased from Michael Slicker (Lighthouse Books) in May 2008. This extremely scarce map, based on Bryan Edward's *A New map of the West Indies of 1794*, and Louis Delarochette's *A general chart of the West Indies of 1796*, is in mint condition. Held solely by UCF Libraries (as per the World Catalog.)

- both for item level and collection level material.
- Established a regular workflow for cataloging activities.
- Instituted a new policy to have cataloged all new acquisitions and gifts as acquired to ensure immediate access, and with a goal not to add them to the existing backlog (which will eventually help eliminate the backlog). In addition, selectively pulled titles from the backlog and had them cataloged.
- **Advocate better management of department's digital assets.** Continued discussions with Systems & Technology for selecting/identifying a functional and searchable digital database with a goal to start a Digital Initiative Program within Special Collections and to maintain the current digital databases for visual, print, and manuscript material held in the department.
- **Build recognition of the University Archives as the source for university history, heritage, and memory.**
 - Created a permanent university history exhibits in Alumni Center that is updated on a regular basis.
 - Created a new brochure highlighting University Archives materials, access to those materials, and contact information for the University Archives.
 - Used time in Special Collections classes to teach students about university history.
 - Assisted several campus organizations and departments in finding materials for their outreach needs.
 - Assisted University Archives researchers in finding materials.
- Establish clear reporting relationship within the unit.
- Evaluate collections, and establish processing priorities, for printed material, manuscripts, and university records.

Departmental Goals: 2008-2009

- Review and update Collection Development Policy to expand and/or narrow individual areas.
- As per the Collection Development Policy, strengthen collections through new acquisitions and gifts to build quality, in-depth collections.
- Continue to provide access to manuscripts and university records collections through the continued implementation of EAD, and collection level bibliographic records, as the end result of the thoughtful processing of collections.
- Upgrade access to print collections, manuscript collections, and university archives by eliminating the backlog, and by immediately cataloging/processing new acquisitions.
- Provide better access to Digital Collections by establishing metadata standards and continuing metadata quality control.

- Continue to collect, preserve, and provide access to the university records by working with university offices and organizations.
- Curate the art collections including those acquired as pieces to support the academic program and those acquired through donation to be used in the building.
- Provide a full, detailed inventory for the art collections.
- Develop and implement strategies for public service outreach cultivation through exhibits, partnerships, and public relations
- Initiate, develop, and implement a number of projects to enhance Internet access to department's resources, and to advance public service: <http://library.ucf.edu/SpecialCollections/>
- Develop delivery of new innovative services.
- Continue enhancements to virtual exhibit based on the Caribbean materials held in the Bryant Collection.
- Initiate a preservation program within the department.
- Explore opportunities to partner and collaborate with university units and organizations external to the university to further the Libraries' and the university's goals.
- Develop list of projects for outside funding, targeting both individuals and foundations. Complete sponsored projects.
- Build recognition of the University Archives as the source for university history, heritage, and memory.
- Advocate a department budget of at least 1% of state materials budget.
- Advocate filling a Special Collections/ Manuscripts Librarian position.



An accurate map of West Indies ..., London, Printed for E. Cave, [1740]. Purchased from Webster's Fine Books & Maps in March 2008. A very scarce map, originally published in the *Gentleman's Magazine*, v. 10 [1740], p. 241.

Advancement Toward the President's Five Goals

Offer the best undergraduate education available in Florida

- Hosted lectures and student events.
- Participated in university events to encourage use of the Special Collections in research.
- Sponsored Book Arts Contest for student produced artists' books.
- Created over 100 EAD finding aids which can now be found on the UCF Libraries Special Collections and University Archives website.
- Contributed finding aids to the statewide finding aid database, PALMM's Archival Collections.

Achieve international prominence in key programs of graduate study and research

- Provided access and information on collections held in the department both in person and through the Internet.
- Assisted several graduate students with the use of our collections in researching their theses. Collections included Florida Ephemera, Florida Image, Stephen Danks Lodwick, and the Children's Home Society of Florida (which the later would be used for a Master's thesis paper at Florida State University).

Provide international focus to our curricula and research

- Participated in the digital Library of the Caribbean (dLOC).
- Hosted exhibit and event for the student group Klub Kreyol whose focus is to explore the many cultures of the West Indies.

Become more inclusive and diverse

- University Archives collects and provides access to historical documents that showcase the university's continuing dedication to diversity, international curricula, and research.

Be America's leading partnership university

- Partnered with UCF History Department in creating an undergraduate internship program.
- Partnered with Maitland Holocaust Center (ask Judith for specifics)
- Partnered with student organizations including Klub Kreyol

Special Collections & University Archives

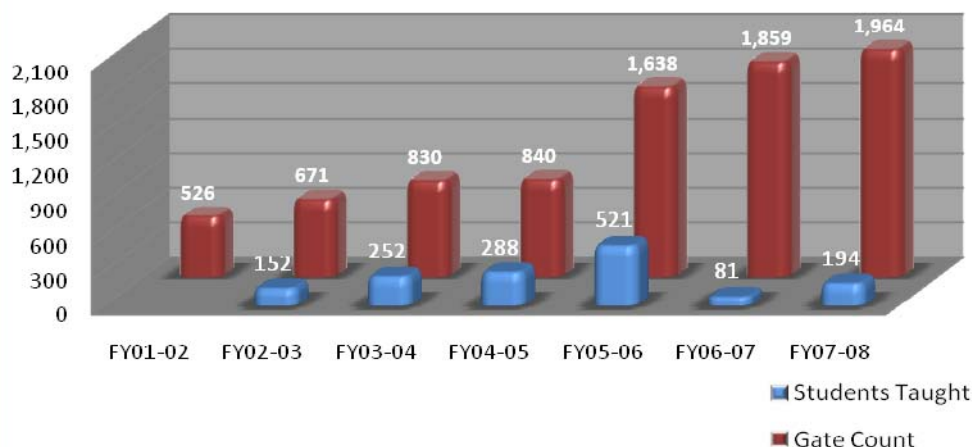
Table 1
Catalog Count Chart

Collections in Catalog*	06-07 Totals	07-08 Adds	TOTAL
Book Arts & Typography Collections	1,377	133	1,510
Bryant West Indies Collection	2,118	9	2,127
Floridiana	868	30	898
Manuscripts/cataloged	11	94	105
Reference Collection	43	22	65
Special Collections	4,580	127	4,707
University Archives (includes Theses & Dissertations)	1,374	256	1,630
Total Cataloged Materials 06-07			17,227
Materials Added			577
Manuscripts Added			94
Total Cataloged Materials 07-08			17,898

*NOTE: Not every series

Special Collections & University Archives

Chart 1
Patron Count



Special Collections & University Archives
 Table 2
 Manuscript Collections – 791.40 Linear Feet*

	Linear Feet		Linear Feet
Artist's Papers		Literary Collections	
Rose Feinman Papers, 1986-1996	3.00	Duerr, Howard J. Papers, 1911-1978	9.40
Walter Gaudnek Collection, 1945-2003	4.90	Local & Central Florida History	
Iva Kitchell-Webster Papers 1947-1984	0.50	Carey-Hand Funeral Home Records, 1891-1952	22.00
Doris Leeper Papers, 1951-1999	6.00	Dr. John McMillon Correspondence, 1929-1935	0.40
Sol & Sadie Malkoff Papers, 1939-1999	7.00	Wekiva River Basin Maps and Aerial Photographs Collection, 1956-1990	1.00
Albin Polasek Collection, 1910-1982	2.00	Ben White Raceway Papers, 1947-1978	0.50
Joy Postle Papers, 1912-2006	6.00	Zora Neale Hurston Festival Collected Materials, 1990-2006	0.30
Joseph and Mary Velezdy Papers, 1947-1999	0.50	Political Papers	
Zines Collection, 1996 – ongoing	1.00	Democratic Women's Club of Florida Inc. Collection, 1957-2007	8.00
Book Arts Collections		Beatrice B. Ettinger Papers, 1964-1998	5.30
Book Arts Ephemera Collection, 1993-2007	0.75	Lou Frey Papers, 1947-2006	28.50
Susan King Papers	45.00	Gunnerson Collection of Nuclear Power Booklets, 1966-1981	1.00
Walter & Dorothy Donnelly Family Papers, 1887-1976	1.00	Phyllis J. Hudson Political Papers, 1966-2005	5.00
Florida History Collections		Archimedes L. A. Patti Research Papers, 1922-1993	23.50
Christian Bauer Collection on the Orange County Big Box Store Task Force, 2006-2007	0.50	George L. Stuart Jr. Political Papers, 1977-1990	114.00
Children's Home Society of Florida Collection, 1886-2000 (Bulk 1902-1997)	54.00	Lynda Van Scoyoc Women's Political Caucus, 1970-2000	3.80
Cultural Byways Project Collection, 2002	1.50	Social Movement Collections	
Cultural Heritage Alliance Collection, 2002-2006	0.20	James C. Clark Research Papers, 1937-1996	2.50
Educator's Oral History Collection, 1997-2002	5.60	Van Sickle Leftist Pamphlet Collection, 1920s -1970s	3.75
Florida Ephemera Collection, 1841-2007	11.25	Space Program Collections	
Florida Folklife Program Collection, 1984-2004	1.40	NASA Photographs Collection, 1974-2001	22.50
Florida Folklore Society Records, 1981-2006	2.00	Fred and Cheryl Mahan Space Collection	1.00
Florida Image Collection, 1898-1986	1.65	Scharf Space Shuttle Collection, 1991-2001	1.00
Florida Lifestyle Radio, 1997-1999	0.50	Scott Simpkinson Papers, ca.1943-1989	12.80
Florida State Music Teachers Association Collection, ca. 1934-2009	4.40	Wagar Space Collection, 1945-1986	18.60
Paul Hartman Slide Collection	2.00	Travel & Tourism	
Phyllis J. Hudson United Faculty of Florida Papers, 1973-2003	26.00	Bryant Archaeological Artifacts Collection, 1956-1964	15.00
Bob Kealing Kerouac Research Collection, 1958-2008	0.75	Bryant Archaeological Artifacts Collection, 1956-1964	2.50
Thomas & Georgine Mickler Collection of Arnold, Bennett, and Tanner Family Diaries, 1899-1974	2.00	Bryant Slide Collection	1.25
Thomas & Georgine Mickler Sermon Collection, 1838-1933	3.00	Bryant West Indies British Parliamentary Acts Collection, 1712-1873	2.50
Thomas & Georgine Mickler Map Collection, 1735-1995	7.50	Bryant West Indies Ephemera Collection	1.00
Henry Nehrling Papers, 1886-1970	3.00	Disney Ephemera Collection, 1971-2002	2.00
Old Florida Structures Photographs Collection, 1971-2002	1.75	Stephen Danks Lodwick Papers, 1964-2002	5.50
Michael A. Spencer Bromeliad Research Collection, 1910-1990	95.00	George and Anne Millay Collection, 1964-2004	20.00
Michael A. Spencer Collection on Theodore Mead, 1887-1939	0.20	Harrison "Buzz" Price Papers, 1956-2003	137.50
Michael A. Spencer Collection on Julian Nally, 1908-1977	0.20	Harris Rosen Scrapbooks & Papers, 1939-2005	13.50
Michael A. Spencer Collection on Henry Nehrling, 1894-1997	0.50	Splash Magazine Archives, ca. 1985-2002	3.00
		Wet 'n Wild Collection, 1975-2002	0.25

*Not all holdings in linear footage count are listed here. Linear footage count reflects manuscript material only.

Special Collections & University Archives
 Table 3
 UCF University Archives: 674.90 Linear Feet*

	Linear Feet		Linear Feet
Office of the President		University Office Records (cont'd)	
Office of the President, 1968-2005	81.75	Leslie L. Ellis Papers, 1967-1987	7.50
Charles Norman Millican Presidential Papers, 1963-1978	8.80	Equal Opportunity Office Records, 1969-1987	1.50
H. Trevor Colbourn Presidential Papers, ca. 1978-1989	34.50	Facilities Planning (undated)	2.00
Steven Altman Presidential Papers, 1989-1991	9.00	Finance and Accounting Office	2.00
Collected Materials on Robert A. Bryan, 1991-1997	0.20	General Counsel's Office Records (undated)	4.00
Hitt, John, Inauguration Records, 1992	2.00	Graduate Studies Office Records, 1970-1991	7.50
Gambrell, Carroll B. Vice-Presidential Papers, 1967-1978	20.00	Health Sciences Records	2.00
Ellis, Leslie L. Vice-Presidential Papers, 1978-1986	7.50	Judaic Studies Program, Distinguished Lectures Series Records, 1985-2004	1.00
Photographs, Audio and Visual Materials		Marketing Office Publications Collection, 1966-2006	2.00
University Photographs, 1965-1998	26.40	Physical Plant (undated)	7.00
University Building Renderings, 1966-1968	3.00	Police Department Records (undated)	1.00
University Audio, Visual, and Multi-Media Collection, 1970-2006	23.30	Public Affairs Office Manuscripts, undated	1.00
UCF Commencement Video Collection, 1998-2005	3.00	Public Relations Records, McGinnis, D. Robert, 1986-1993	8.00
UCF Metro with Linda Chapin Video Collection, 2001-ongoing	2.00	Registrar Records, undated	1.00
Medicine and Morality Audi-Visual Collection, 1974-1975	2.50	Research and Graduate Study office records, 1980-1987	2.50
University Poster Collection (undated)	1.00	Student Development and Enrollment Services records, 1968-2002	6.50
WUCF Jewish Radio Hour Records, 1992-1997	2.25	Vice-President for Research Office records, 1989-1993	8.75
University History		University Organizations Records	
H. Trevor Colbourn Oral History Collection	8.00	Lou Frey Institute of Politics & Government, 2003-2005	0.50
History of the University Seal, 1966-1968	0.50	UCF Faculty and Alumni Manuscripts, 1972-2001	2.00
Mary Monroe Collection on UCF Theatre, 1973-1976	1.00	Staff Council, 1971-1992	6.50
News and Information Collection, 1968-2005	6.00	University of Central Florida Theatre, 1969-ongoing	8.00
25th Anniversary Events Records, 1988	4.50	University of Central Florida Women's Club, 1969-ongoing	13.50
University Memorabilia, 1963-ongoing	27.00	Alumni Association Records, 1964-2000	2.30
University Publications Collection, 1962-2006	20.00	Student Government Association, 1969-2003	26.50
University Scrapbooks Collection, 1960-2008	27.00	Academic Affairs, 1993-2000	60.00
University Self Study, 1973	2.00	University Sports	
Vertical File, ca. 1970-2007	11.00	Patrick Cucci UCF Wrestling Collection, 1983-1986	0.40
Walter Taylor Collection on UCF Campus History, 1972-1987	0.50	Ed Gantner Collection of UCF Football Memorabilia, 1979-1982	1.00
University Office Records		Ron Johnson Collection (UCF Football game footage from 1981)	1.00
Academic Affairs Office Records, 1993-2000	60.00	Michael O'Shaughnessy Collection, ca. 1979-1981	0.50
Arboretum Scrapbook Collection, 1981-2003	3.00	University Athletics Collection, 1968-2006	22.75
Assistant Director of Maintenance Records, 1966-2000	6.25	University Library Records	
Board of Trustees Minutes, 2001-current	3.75	University Library Exhibits Records, 1969-1979	2.80
Budget Office (undated)	6.00	Library Frankenstein Exhibit Materials, 2004.	
Center for Research in Electro-Optics and Lasers (CREOL) Records (undated)	4.00	Walker, Lynn, Library Director, 1967-1983	23.00
History of the Center for Research in Electro-Optics and Lasers, 1984-1991	0.20	Allison, Anne Marie, Library Director, 1983-1997	18.00
College of Medicine, 2007 – ongoing	1.00	Library Blueprints	
Department of Nursing, 1978-1988	2.00	Library Photographs	

*Not all holdings in linear footage count are listed here. Linear footage count reflects manuscript material only.

Laila Miletic-Vejzovic
 Head, Special Collections & University Archives