

This report is a summary of the Collections & Technical Services division which is comprised of Acquisitions, Binding, Cataloging, Collection Development, Gifts, and Preservation. Individual reports for Acquisitions & Collection Services and Cataloging Services follow this summary.

Highlights of the Year in Retrospect

ALEPH v.18

The committee of trainers and testers (Onward 18) that was formed in February 2007 to coordinate the upgrade of ALEPH to version 18 from 15.5, successfully and without a hitch, completed the transition with version 18 in production on Monday, October 15, 2007.

Libraries Materials Expenditures

With inflation, allocation cuts, hold backs, and the need to plan for additional funding reductions, 2007/2008 was an uncertain financial time. The approval plan was drastically reduced; databases were cut (\$74,000), with additional titles selected to be cut; over 500 subscriptions were cut (titles that had online content in aggregate full-text databases); and allocations for academic department ordering was discontinued.

British Parliamentary Papers



The UCF Libraries accepted the *Irish University Press British Parliamentary Papers 1800 - 1900* from Florida State University. There are over 50 subject series with 1,100 oversized volumes. The series are separately cataloged, but all shelved on the first floor – east in a location labeled BP Papers.

Preservation Committee

A preservation committee consisting of members from all areas of the Libraries was created by Michael Arthur.

Films on Demand

The Films on Demand, from Films for the Humanities and Sciences currently provides access to 26 educational films delivered by online streaming video.

Endeca/Mango Public Access Catalog

With the ALEPH upgrade to version 18, a merged, shared records database was developed based on Endeca software. The use of merged shared records has caused all State University Libraries cataloging departments to invest considerable time in updating bibliographic data and coordinating individual cataloging practices.

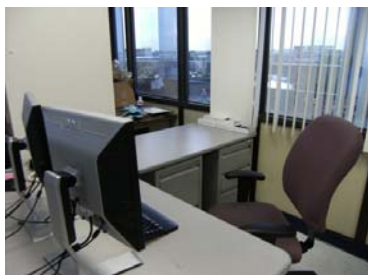
Libraries Materials Expenditures 2007/2008

\$788,534	firm and approval items (regionals, specials and electronic monographs)
\$4,237,876	subscriptions (standing orders, periodicals, databases)
\$166,720	preservation (binding and microforms)
\$5,193,130	Total Spent for Library Materials
\$410,082	Prepaid
\$188,860	Carried Forward
\$5,792,072	Total Received
(Total received: \$5,769,140 Library Materials and \$22,235 Foundation fund)	

Given the uncertainty of future reductions, spending was very conservative and carefully monitored. With \$300,000 transferred from salary savings, there was \$598,942 either prepaid or carried forward for 2008/09.

Changes in Staffing

Empty offices and work areas are another result of the budget cuts. All vacant University positions required an exemption in order to be filled.



Technical Services had one librarian position and three USPS staff positions frozen during 2007/08.

Departmental Goals: 2007-2008

- **Smooth upgrade to version 18 of the ALEPH LMS.** *This was accomplished with version 18 in production on October 15, 2007.*
- **Investigate v.18 enhancements, especially the ALEPH interaction with the ABLE binding software.** *Global changes and the financial reports are greatly improved. The software for ALEPH interaction with ABLE binding is an additional charge. Given funding constraints and greatly reduced binding needs, this has not been further investigated.*
- **Improve spine label printing.** *More durable spine labels still need to be found where printing doesn't fade so rapidly. Thermal-transfer labels appear to be more durable.*
- **Prepare for the inflation impact on the 2007/08 materials allocation.** *Besides inflation estimated at \$352,170, the library also had to adjust to a final reduction in the library materials allocation of \$387,770.*

Departmental Goals: 2008-2009

- Implementations to be considered:
 - Direct delivery of requested library materials to regional or distant students:
 - Chair, Library Administration and Management Association (LAMA) – a division of ALA – National Program Committee, 2007-2009
 - If possible, identify students registered at regional campuses from PeopleSoft load into ALEPH. Create a separate patron type that allows requesting a “hold” of library materials that are “on the shelf.” This would enable Circulation or Interlibrary Loan to pull the requested materials and send directly to requestor, eliminating the need and time delay of filling out ILL forms at the regional facilities. Item could be returned to any regional or by mail.
 - Catalog records acquired with approval or firm order books:
 - Major obstacle to this service is the inability of ALPEH to create an invoice from the EDI of catalog records and order record creation. A program (Macro Express) that could take the order information from an MS Excel file and create the ALEPH invoice would make loading catalog records from vendors more feasible. This programming has been done by some ALEPH libraries (none in the SUL system).
 - Virtual bookplate for gifts:
 - University of Florida is currently developing this idea, and the procedures are in place. Would require some Systems & Technology staff support.
 - Participation in planning for the possible implementation of a shared bibliographic record with all State University Libraries:
 - It is highly likely that the State University Libraries will move to a shared catalog, using one bibliographic record for ordering and cataloging. This will take substantial planning and ongoing coordination on the part of all technical services staff.

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